



WC POLICY

International Student Accommodation Policy

Rationale

The College undertakes to comply with the Safety and Well-Being Outcomes of the Code. This policy should be read in conjunction with the college's Designated Caregiver Agreement, Homestay Accommodation Agreement, Residential Caregiver Agreement, The Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021 and the Education Act 1989.

Purpose

This policy outlines factors that will be considered when managing accommodation for international students enrolled at the college including:

- The provision of a suitable living environment conducive to study and a safe and supportive home life.
- Involving residential caregivers in the welfare of the student.
- Assisting student to successfully integrate into New Zealand life.
- Ensuring the students are well cared for and supported by the college.

Guidelines

Approved Accommodation

All international students must live with parents or residential caregivers that have been approved by the college. The following categories of residential care may be approved by the college:

- Designated caregiver (13 – 18 years old)
- Living with parents (13 – 18 years old)
- Homestay (14 – 18 years old)
- Approved temporary accommodation.

Note: Homestay is not available for students under the age of 14. Wellington College reserves the right to utilise an external homestay provider who meets all Code requirements.

Residential Caregivers

Onsite Assessment

Residential care accommodation for international students will undergo an on-site assessment to determine that the accommodation is of an acceptable standard, is not a boarding establishment and the residential caregiver provides a safe physical and emotional living environment.

Ongoing Monitoring

All residential care accommodation for international students will be monitored on a regular basis including visits to the accommodation and student interviews to ensure that the accommodation continues to meet required standards.

Resolving Difficulties

Where difficulties arise in residential care, the college will liaise with residential caregivers, contracted agents, students and parents as appropriate to resolve such difficulties.

Safety Checking

Safety checks, including Police Vetting as appropriate, is carried out for residential caregivers. Other adults aged 18 years and over living in the accommodation will undergo an appropriate safety check.

Designated Caregivers

- The college will have written Designated Caregiver Agreements with all designated caregivers
- The monitoring of students living in designated care will be managed in accordance with this policy and the Designated Caregiver Agreement

Homestay

- The college will have written Residential Caregiver Agreements with all homestays
- The college will have written Homestay Accommodation Agreements with all students and their families
- The monitoring of students living in homestays will be managed in accordance with this policy and the Homestay Accommodation Agreement
- Homestay fees paid to the college will be held by the college on behalf of students and paid to host families in regular payments. Remaining homestay fees at the end of enrolment will be refunded according to the colleges' refund policy.

Temporary Accommodation

The college will:

- Assess the suitability of the accommodation considering the age and gender of the students.
- Ensure adequate supervision is in place for all students.
- Ensure all pastoral needs of the students are met including meals and laundry.
- Ensure that supervisors in temporary accommodation undergo an appropriate safety check.
- Monitor and manage risks to students.

Review Schedule

Annually

NEW/REVIEW	
Initial table of document	February 2023
Annually thereafter	March 2024

Board Chair	
Name	Cameron Harland
Date	