

**WELLINGTON COLLEGE PARENTS'  
ASSOCIATION  
2 May 2023  
Annual General Meeting Minutes**



Wellington  
College

**Start Time** 7pm @ AGC Staff Room, Wellington College

**In attendance** - Anita Downey, Florence Lasnier, Muriel Brent, Kerry Westbrook, Catherine Buyck, Greta Adern, Kim McRae, Megan Bibby, Tama Smith, Libby Carson

**Apologies** - Dave Keat, Pat Smith, Jie Fang, Jane Aitchison, Bridget Hargraves

**Welcome and introduction of attendees**

**Matters relating to Annual General Meeting**

**1 Approval of minutes of 2021 (no AGM in 2022)**

**AGM held on 2 March 2021**

Minutes taken as read – (circulated by email)

Matters arising from minutes - nil

Move that minutes from 2021 AGM be accepted 1<sup>st</sup> Libby Carson, 2<sup>nd</sup> Megan Bibby - all in favour

**2 Treasurer's Annual Financial Report**

Interim Treasurer tabled year end 30 April 2023 financial report

Move to adopt the report and that it be furnished to the Charities Commission

1<sup>st</sup> Megan Bibby 2<sup>nd</sup> Anita Downey - all in favour

Balances	\$228.83	current account
	\$6,158.17	savings account

**3 Executive Report**

See attached report read to meeting by Libby.

Special note of thanks to Chris Nicholls standing down as chair.

Move to adopt the report Megan Bibby - all in favour

**4 Staff Liaison Report - Tama Smith**

Tama - is WC Arts Coordinator so summarised recent art highlight events including Sheila Wynn Shakespeare event, Junior Drama, upcoming musical production, Jazz festival.

Noted school website has gone live today, and asked us to check it out and let the school know if there are any issues. The Wellingtonian Magazine is on its way to the printers.

There are 41 extra curricular clubs/groups run by staff and students, however if parents or others are keen to volunteer for other niche areas of interest they are welcome.

House system - aiming to make the reward system as diverse as possible to ensure all areas of success and participation efforts are recognised. The competitive spirit of the boys is evident in assemblies as the points are read out. High spirits but very positive. Some assemblies will be house based to promote bonding.

Tama also thanked WCP for their financial contribution to the tramping camera approved at the last meeting.

## **5 Election of Wellington College Parents' Officers**

### President

Nominate Libby Carson to re-stand, to continue as that officer

### Treasurer

Nominate Jie Fang to stand as that officer

### Secretary

Nominate Megan Bibby to restand to continue as that officer

Vote and move to accept each of the positions

## **5 Election of 2023 Wellington College Parents' Committee**

List of new committee members:

Anita Downey  
Bridget Hargreaves  
Florence Lasnier  
Muriel Brent  
Kerry Westbrook  
Catherine Buyck  
Greta Adern  
Kim McRae  
Jane Aitchison

Move to accept committee for 2023

Present written resolution to be signed by committee members and passed said resolution that nominations for new committee members or new committee officers may be received at the AGM - Move to accept Megan Bibby, seconded Libby Carson Agreed and passed, All.

**AGM Meeting close 7.30pm**

## 2 May 2023

### General Meeting Minutes

#### EVENTS

**Grandparents Day** - will be moved to term 3 as proposed rolling strikes will impact on the previously advised dates. The school is very keen to hold this event so new dates will be released shortly.

WCP proposes to hold a **teachers/staff morning tea** to show parent support for all they do for our sons. Feedback is that this would be received very well.

Therefore two morning teas on **30 May and 1 June** (Tuesday and Thursday) to be held. Will ask for baking/financial contributions and pay for savouries from existing funds. Email to the distribution list to give them the early heads up that we will be looking for baking and helpers. Libby will draft an event plan for circulation.

#### **Big Boys Breakfast 7-11 August early before work (7.30am-9.00am)**

Decision as to whether this will be by house group or year group - school to confirm. Paid catered event, with speakers - Glen at each, with an Old boy or other and perhaps some music/arts performers. Limited seating capacity (to find out what this limit is) Registration/payment through school Libby will send through project plan Muriel offered to take photographs at the event.

#### **Staff Appreciation Lunch - Term 4**

Date to be advised. Moved to term 4 as term 3 now getting busy for WCPA. Existing event plans available for this.

#### **Future Event Opportunities**

Opportunity for WCPA presence at the musical production Week 10 26th-30th June. Tea/Coffee - lolly bags/baking 3-4 performances? To discuss

Opportunity for WCPA involvement with food (trucks?), for 2024 run-a-thon to liaise with students/staff toward the end of the year or very early 2024.

## **Funding for WCPA**

We had aimed to meet with Cam from the board prior to issuing a letter around our proposal to introduce a WCPA levy - but did not manage to get a meeting yet.

Will send off our proposal and copy Pat Smith as he has voiced his support as teacher rep. The proposed funding, \$15 per boy per term, will assist in the goal of creating community by assisting fund events, but also potentially fund much needed assets or improvements around the school that existing funding streams don't cover. One initiative is to get the coffee cart fixed and operational again for hospitality and fundraising, another is the purchase of a school van. Note that this will be a voluntary donation and it will be made clear it is optional. Libby noted that generally a very high payment rate.

## **WCPA Awareness**

The question was raised about WCP having a social media presence. Tama noted there are three controlled school FB pages - general through school office Claire Shakespeare maintains this, and for example WCP meetings are posted on that, another facebook group each for sport/arts. Probably best to stay with promoting through the main school channels and WCP does also have a presence on the web-site which we could update via the school.

Pat previously offered space on the notice board in the staff room so for example the camera purchase could be recorded here.

Meeting concluded 8.30pm

Next meeting: 6 June 2023

**Future Meeting dates** 7pm Staff Room - generally first Tuesday of month term times.

**18 July 2023**

**7 August 2023**

**5 September**

**10 October 2023**

**7 November 2023**

**Other meetings scheduled as required**



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## **WELLINGTON COLLEGE PARENTS ASSOCIATION**

Executive Report to the May 2023 AGM

**Megan Bibby & Libby Carson**

It has been a strange couple of years for the Wellington College Parents Association (WCPA) with Covid and the change of Headmaster having a major impact on how the group works. However, with a renewed focus on what we can do vs what we weren't able to do, we have taken the opportunity to rejuvenate the WCPA and have started afresh.

In March 2023, we held a "return to the WCPA" meeting which had a fantastic turnout and through the hard work of Megan Bibby we have managed to cement the future of the WCPA and to start building a new vision for the group.

We have agreed the first two major events for the year, being a Grandparents Day (30 May and 1 June) and a "Big Boys Breakfast" scheduled for the week 7-11 August 2023.

We hope these will become marquee events for the College and provide a way for our parents and caregiver community to connect better with the boys and the College.

This year the Year 9 students and whanau were welcomed to the school in a different way where they were welcomed at an evening meeting and the boys got the opportunity to introduce their families to their Deans and to their fellow tutor group students. We also had the opportunity to speak to the group and introduce the concept of joining the WCPA. This had a highly successful outcome and we are encouraged that we have a voice with the College's Senior Leadership Team as we had long pushed for this style of introduction to the school. We hope this continues for years to come.

In the background there has been a significant project undertaken by the Wellington College Old Boy's Association looking at all the fundraising and friend-raising initiatives that happen in the school and how we can harness all of those efforts, reduce crossover and create a centralised approach to how this bit of

the community operates. This piece of work was conducted by Giving Architects and we look forward to seeing some of that work start to unfold over the next 12 months.

We will continue to work with the Senior Leadership Team, the Board, the Old Boys' Association and other communities in the school to ensure we are aligned in our objectives, that we maximise opportunities for everyone and to create an environment that is positive and conducive to parents and caregivers being more connected to the school.

Our Executive Team has been small but forceful and special acknowledgement should go to Chris Nicholls who is stepping down from the role of Chair and to Megan Bibby (Secretary) who has been instrumental in driving the new direction for the WCPA.

We extend a heartfelt acknowledgement to our Headmaster, Glen Denham, and the senior leadership team, especially Dave Keat, Tama Smith, Phil Bergin and Pat Smith for their time and dedication. They each give their time to the WCPA to provide us with an update on what's happening across the school. On behalf of the WCPA, we'd like to thank them all for giving up their personal time to do this for us.

## **Events**

Whilst the past year has not provided us any opportunity to host events, we are focussed on delivering quality events this year for our community.

This coming 12 months will see the WCPA hosting or running the following events:

- **Grandparents Days**
- **Big Boys Breakfasts**
- **Staff Appreciation Lunches**
- **Year 9 (and potentially other year group) welcome evenings**

It's going to be an exciting year and whatever the outcome of the AGM, we shall continue to participate in and support the Wellington College Parents Association. Thank you to all our members for their continued support and I encourage you to continue supporting our events.

Megan Bibby  
Secretary

Libby Carson  
Treasurer

<b>Accounts for period 1 May 2022 through 30 April 2023</b>					
<b>38-9019-0054763-00</b>			<b>Withdrawals</b>	<b>Deposits</b>	<b>Balance</b>
Opening Balance	5/1/2022				\$ 228.83
Closing Balance	4/30/2023				\$ 228.83
<b>38-9019-0054763-01</b>					
Opening Balance	5/1/2022				
Interest Credit	5/31/2022			\$ 4.67	\$ 6,029.27
Bonus Interest	5/31/2022			\$ 0.53	\$ 6,029.80
Interest Credit	6/30/2022			\$ 5.94	\$ 6,035.74
Bonus Interest	6/30/2022			\$ 0.51	\$ 6,036.25
Interest Credit	7/31/2022			\$ 6.79	\$ 6,043.04
Bonus Interest	7/31/2022			\$ 0.53	\$ 6,043.57
Interest Credit	8/31/2022			\$ 8.27	\$ 6,051.84
Bonus Interest	8/31/2022			\$ 0.53	\$ 6,052.37
Interest Credit	9/30/2022			\$ 9.96	\$ 6,062.33
Bonus Interest	9/30/2022			\$ 0.51	\$ 6,062.84
Interest Credit	10/31/2022			\$ 11.69	\$ 6,074.53
Bonus Interest	10/31/2022			\$ 0.40	\$ 6,074.93
Interest Credit	11/30/2022			\$ 12.99	\$ 6,087.92
Bonus Interest	11/30/2022			\$ 0.24	\$ 6,088.16
Interest Credit	12/31/2022			\$ 16.70	\$ 6,104.86
Bonus Interest	12/31/2022			\$ 0.25	\$ 6,105.11
Interest Credit	1/31/2023			\$ 17.36	\$ 6,122.47

Bonus Interest	1/31/2023			\$ 0.25	\$ 6,122.72	
Interest Credit	2/28/2023			\$ 15.74	\$ 6,138.46	
Bonus Interest	2/28/2023			\$ 0.22	\$ 6,138.68	
Interest Credit	3/31/2023			\$ 19.24	\$ 6,157.92	
Bonus Interest	3/31/2023			\$ 0.25	\$ 6,158.17	
Closing Balance	3/31/2023				\$ 6,158.17	