



Unresolved NCEA

Reconsideration

To be completed by the Applicant and given to Ms Lendrum who will consult and make the final decision.

Surname:		First name(s):	
Standard number:		Tutor class:	
Standard name:			
Subject:			
Name of teacher:			
Date assessment returned to student:		Grade awarded:	
Reason for appeal (tick appropriate boxes): <ul style="list-style-type: none"> <input type="checkbox"/> I have discussed my grade with my subject teacher and the HOD in the first instance. <input type="checkbox"/> The matter remains unresolved with the HOD and I would like Ms Lendrum to be involved before final decision is made. <input type="checkbox"/> The matter relates to a breach of the rules/missed assessment/late assessment 			
Please explain why this matter remains unresolved: 			
HOD Signature:		Date:	
Student signature:		Date:	

Deputy Principal's decision (if unresolved by HOD)

DP Signature:

Date:

Once completed and signed the student will receive a copy of this document and it will be stored it in the department files.