

# WELLINGTON COLLEGE PARENTS' COMMITTEE

## 10 September 2018 Meeting Minutes



Wellington  
College

<b>Start Time</b>	7pm @ Cricket Pavilion, Wellington College
<b>In attendance</b>	Jo, Georgina, Dilky, Caro, Vickie, Ali, Lisa, Rob, Diane, Dave Keat
<b>Apologies</b>	Kerry, Phyllis, Susan
<b>Approval of minutes</b>	Ali 1 <sup>st</sup> , Georgina 2 <sup>nd</sup>
<b>Correspondence Inward</b>	<p>Via WCPC email account wellingtoncparents@gmail.com Jo monitoring messages.</p> <ol style="list-style-type: none"> <li>1. Thank you email Faith Perry Acting Head of Drama, re staff appreciation lunch</li> <li>2. Treasurer Vinod K agreed to new remote operation arrangement. Also requested receipts for all expenditure be sent to him</li> </ol>
<b>Correspondence Outward</b>	<ol style="list-style-type: none"> <li>1. Sent request re updating content on WCPA webpage's which is being affected by schools main website rewrite</li> <li>2. Vickie sent a thank you email to all the volunteers who assisted at the successful staff appreciation lunch</li> </ol>
<b>Matters Arising</b>	<ol style="list-style-type: none"> <li>1. Check if any communications need to be sent school for : No communications needed</li> <li>2. Prepare content for next Collegian publication to supply Stephanie Kane, Georgina to write</li> <li>3. Discuss idea of FaceBook page for WCPA to use predominantly to raise awareness, ask for volunteers and see it as another way to raise our profile. Ali to progress with the College and ask permission to do this, will send email request</li> <li>4. Kitchen for WCPA. Look to secure the ex catering kitchen located off Firth Hall. Georgina to email Rob A to formally request this.</li> <li>5. Vickie and Caro have recommended a very good idea that they document the procedure for the Staff Appreciation lunch by producing a succession plan.</li> </ol>
<b>Staff Liaison Update</b>	<p>Rob Anderson reported on behalf of all the staff that the appreciation lunch was terrific and great to see all the staff gathered together.</p> <p>The parent Forum event in the library went well and thought was such a good format &amp; set up. Ali commented that was great that presenter, John Horrell, also came and talked directly to the boys a week or so later.</p> <p>Are in assessment time and school exams start on Thursday 13 Sep. Moving more into a different phase and a shift away from exams into direction of more internals for assessing. Start counting down already to year end, term 3 holidays coming up. External exams start 15 Nov is getting earlier every year due to exams having to be marked before year end in Dec.</p>

President - Georgina Miller  
Treasurer - Vinod Kumar  
Secretary - Jo Chisholm

Deputy President - Vickie Amor-Ponter  
School Liaison Officer - Rob Anderson  
WellingtonCParents@gmail.com

	<p>Had a look at the Hall. Calvin DeSuza is doing tremendous amount of work outside the hall and has great practical ideas. 31 Oct is a dawn ceremony followed by breakfast. 5 Nov official opening e.g. to sponsors. Then having prize giving that night followed by the supper that WCPA are managing which will be served in the Brierley Theatre. Really have felt the loss of not having a hall to take full capacity of all students to be seated properly. Honours board is being replaced as the main one is in very poor condition and deciding on which plaques to use.</p> <p>Gill Roper (retired) has come back to school for a couple days a week doing NZQA work. Gill is a botanist extraordinaire and is planning out the hall garden planting and is going to have a working bee a week before the opening and invite parents to come and help. The Time Capsule will be opened with Year 9 boys in class and a senior student, collected new material for a new time capsule. Is great for Gregor to have this new facility and there is a real sense of a community venue anticipating it being very well used.</p> <p>End of year looming, student hosting going on and is time for scholarship applications. Had academic conference, there is talk of adding face to face with teachers again.</p> <p>Gregor had a lovely email from parent re the X1 went to watch St Pats and consoled them, very nice to see comradery and good sportsmanship. Sport tournament teams away last week.</p> <p>Starting to appoint teachers for next year and doing well, but still feels tight to fill all places.</p> <p>Rob advised there would be approximately 300 students for the year 13 prize giving. He to source accurate numbers for this and the leaders lunch including staff.</p>
<p><b>Sports Director Report</b></p>	<p>Dave Keat attended meeting and talked of big movement towards Team WC instead of a focus of winning only, more about the boys experience in playing sports. Dave working hard to promote this culture of producing a well rounded WC boy that they can take into adulthood. Giving boys opportunity to be more involved in ways other than playing e.g. refereeing, coaching, managing, administration. Trying to promote the idea of supporting our boys &amp; change perceptions. Resilience building and sport has a big part of being able to do this. Moving into self selected teams (not graded) across all codes.</p> <p>Thursday 18 Oct Black &amp; Gold awards will be in the Sports Centre and noted there is a College Mothers Award to the boy that contributes to both Sports &amp; Arts. The Brierley Theatre and Firth Hall will be used for the food service and anticipate approximately 500 people to cater to. Requested if WCPA would be able to help with this part of the event by walking around food platters from 5.45-6.45pm, estimate 10 or 12 people would suffice. WCPA committee readily agreed.</p> <p>Reporting that school fundraising to be amalgamated, instead of individual codes doing their own, they think pooling resources will get a bigger result.</p> <p>Dave approached Wellington Council who agreed to provide a</p>

	defibrillator. Noted to advise Phyllis to not further pursue her efforts in sourcing a defibrillator. This will be a second one for the school and to be located externally, the existing one is in the school reception.		
<b>Treasury Report</b>	Vinod sent a Treasurer report: the "00" account balance \$1,371.13 and \$9,674.31 in savings. August expenses total \$1,091.63 and 11 transactions related to the staff appreciation lunch and x1 for the parent forum. Requesting receipts for all expenditure with explanation note.		
<b>Presidents Report</b>	<p>Georgina stated that the Forum was very well attended due to the event being widely socialised and advertised with approximate 100 attendees. Great event thanks Jo for organising it all.</p> <p>Big thanks to Vickie and Caro for managing the Staff Lunch which was another successful affair and really great to be a part of it. This is the only school event that all support staff and teaching staff come together and enjoy. Noted that better to organise more people in the morning for prep time. Caro kindly offered to volunteer next year to do the ham.</p>		
<b>Future Events</b>	<p><b>18 Oct Black and Gold Awards</b> WCPA committed to help with the event as above</p> <p><b>26 Oct Student Leaders' Lunch</b> Lisa, Caro, Vickie to manage this and set up in Brierley Theatre at 11.30am to be ready for a 12.30pm start. Vickie to source supplies. Subway platters, Jo to order include 2 extra for staff , ensure to include vegetarian options.</p> <p><b>5 Nov Senior Prize Giving Evening</b> Last year 70 pizza's order, think should have way more this year, maybe even double. 10 Brownies and fruit quantities were OK.</p> <p><b>29 Nov Year 9 Information Evening</b></p>		
<b>Action Points</b>	<ol style="list-style-type: none"> <li>1. Prepare and roster for two next events, Leaders' Lunch and Prize Giving evening. Jo to send email requests to WCPA and other volunteers.</li> <li>2. Ali to email requesting permission re WCPA setting up a Face Book page</li> <li>3. Georgina to email Rob A to formally request WCPA use of the kitchen</li> <li>4. Vickie will purchase supplies, black table clothes, clear glasses for orange juice, gold napkins, juice, gold Crunchie bars. Leaders' Lunch</li> <li>5. Jo to request if Subway can supply platters again, 13 ordered last year. Need confirmation of numbers to ensure this is enough this year or number to increase. Ensure to check that the free cookies are on offer.</li> </ol>		
<b>Future Meeting dates</b>	19 Nov		
<b>Meeting Closed</b>	8.40pm		
<b>Next Meeting</b>	15 Oct 2018 @ 7pm		