

# WELLINGTON COLLEGE PARENTS' COMMITTEE

## 15 October 2018 Meeting Minutes



Wellington  
College

<b>Start Time</b>	7pm @ Cricket Pavilion, Wellington College
<b>In attendance</b>	Jo, Georgina, Dilky, Ali, Vickie, Lisa, Caro, Rob
<b>Apologies</b>	Susan, Kerry, Diane
<b>Approval of minutes</b>	Dilky and Georgina
<b>Correspondence Inward</b>	Via WCPC email account wellingtoncparents@gmail.com Jo monitoring messages. 1. Sue Poole offered to organise to have Brierley Hall set up for 5 Nov prize giving event
<b>Correspondence Outward</b>	1. Direct email call out for helpers for Black and Gold awards night 2. Request for helpers for above to be posted on WC FaceBook 3. Volunteer instructions sent re Black & Gold awards
<b>Matters Arising</b>	<p><i>Communications</i> Email required to be sent to Dave Ashby for WCPA meetings to be added into the 2019 Calendar.</p> <p><i>Kitchen space</i> for WCPA discussed with Rob. Looking to relocate back closer to the school and taking on the catering kitchen off the Brierley Hall. GM to email Darrel Harvey to request use of this area and also possibility of lockable cupboards. Some paper file, records, other non catering equipment such as signage and banner could be stored in a close by lockable cupboard if one is available in some of the a joining rooms.</p> <p><i>Art Show : Art Archive Exhibition + Art Sale.</i> Ali Brown reported 8-9 March is the nominated weekend. The for sale art is from various factions, faculty, associated parents and students. Also found some old prints in archives that will be sold as well. Rob, Ali and Jenny are on the organising committee. There will be a Friday night gala event with ticket sales plus a second general event the following day on Saturday with entry by donation.</p> <p>Looking for funding for this event. Hire display boards @ \$21 per metre for 50 odd metres \$1050. Spot light lighting may be needed with stands. Catalogue printing \$500. Catering which may possibly be self funded by ticket sales. Signage \$500. All on committee voted in favour of funding above.</p> <p><i>FaceBook Page</i> The school does not want us to have a FB page but willing to have a post up on WC FaceBook. We happy to work this way.</p>

	<p>WCPA Webpages still waiting on the schools whole website to be rebuilt before we can request further changes as out pages not quite how we would like. Limited functionality available in the interim.</p> <p><i>Events: Black &amp; Gold Awards</i> 6 of us confirmed but will need more to serve the drinks. Vickie met with Dave Keat and caterer to discuss needs and then sent out instructions to volunteers on what is expected for this event.</p> <p><i>Events: Student Leaders' Lunch</i> Dave Thorpe confirmed 80-90 boys + six. Lisa, Vickie, Dilky, Caro, Georgina to manage. Vickie has shopped for supplies to dress the tables. Jo confirmed that Subway can supply lunch and will order 15 Trays, plus 3 or 4 cookies trays.</p> <p><i>Events: Senior Prize Giving</i> 4 of us available with Georgina coming after presenting at prize giving. Vickie to purchase all food supplies, drinks and call in to Pizza Hutt to order and pay for 120 pizza's to be delivered. Need more people to assist really but no more available. Will be a busy event catering supper to likely 300 odd mix of students and parents.</p>
<b>Staff Liaison Update</b>	<p>Rob Anderson reports Term 4 started but such a short term. Counting down to year end exams which have been brought forward by a couple of weeks. School staffing changes with two long term members leaving, Marty Vaughan and Kim Tattersall plus changes due to natural progression for those getting promotions also maternal and paternal leave.</p> <p>31Oct and 5Nov official opening of the school hall with Prime Minister and VIP sponsors. Calvin and team working wonders on the outside. Sat 20Oct morning garden planting, all welcome, Gill Roper co-ordinating this fantastic effort as well as working 3 days a week at school. Plants are being sourced from his family nursery plus Leecroft nursery, the owner being a WC old boy, making this an ideal community activity.</p> <p>The hall interior coming along with archives photo's, brass plaques being refurbished in time for ANZAC 2019 showing 500 names for WW1, WW2 and Afghanistan war.</p> <p>Have had to use sports centre for assemblies with boys sitting on the floor, which is not special enough or give the events enough gravitas. So the use of the hall will be great to have them all together, hopefully will even hold exams there.</p>
<b>Treasury Report</b>	<p>Treasurer reports Balance in Bank accounts \$10,161.89 with available balance in Checking \$1,483.63</p> <ul style="list-style-type: none"> <li>- Looking to identify expenditure on 15Aug for \$92.67 Countdown Newtown and 28Sep for \$35 Wisebuys and their receipts</li> <li>- Known expenditure on 28Sep for \$276 and \$72, require receipts to be sent</li> <li>- Will be invoicing the school soon for reimbursement payment.</li> </ul>
<b>Presidents Report</b>	<p>Georgina reported there is lots of work going on by our small committee. The Fundraising committee is in action as school is in need of \$\$, Georgina representing WCPA on that committee also. There is no expectation for WCPA to produce any \$\$ though.</p> <p>Talked about the need to increase numbers and lift our profile within the school community. The best opportunity we have is at the annual Year 9 information evening. We must actually present a segment and promote what we do, Georgina committed to talk to the gathering. It is vital to emphasise there is no fundraising element as that covered by another</p>

	committee, we need more numbers for continuity. WCPA run parent forums, are collaborating with school for upcoming Art Exhibition, could be asked to support other events eg The Gut Buster, we traditionally have catered for only 4 events every year, also made a Goodwill Book for departing headmaster. The work is varied, is easy to manage and would welcome parents to step up and commit to support your son in this indirect way and connect to the school.			
<b>Future Events</b>	<b>18 Oct</b>	Black and Gold awards		
	<b>26 Oct</b>	Student Leaders' Lunch		
	<b>5 Nov</b>	Senior Prize Giving Evening		
	<b>29 Nov</b>	Year 9 Information Evening		
<b>Action Points</b>	Jo to place order with Subway, Newtown for leaders lunch on Friday 26Oct Vickie to purchase supplies and place pizza order for 5 Nov			
<b>Future Meeting dates</b>	none			
<b>Meeting Closed</b>	9.10pm			
<b>Next Meeting</b>	19 Nov 2018 @ 7pm			