

# WELLINGTON COLLEGE PARENTS' COMMITTEE

## 5 March 2018 Meeting Minutes



Wellington  
College

<b>Start Time</b>	7pm @ Cricket Pavilion, Wellington College
<b>In attendance</b>	Andrea Van der Velden, Carolyn Coldstream, Dilky Rasiah, Georgina Miller, Jo Chisholm, Kathy Dent, Rob Anderson, Vicky Amor-Ponter, Lisa Langley, Diane Szabo, Vinod Kumar, Kerry Fitchett. By proxy, Susan Henry and Ali Brown
<b>Apologies</b>	nil
<b>Approval of minutes</b>	Dilky <sup>1st</sup> , Georgina <sup>2nd</sup>
<b>Matters Arising</b>	<p>1. Annabel Akland resigned from committee due to extensive travel for work</p> <p>2. Communications. Discussed need for better method to advertised events, notices or upload content for WCPA to the school community. Possibly devise a comms role that could be co-ordinated by a committee member. Agreed to have standing agenda item to check if anything to be sent to either one or all of the following 3:</p> <p>2.1 WCPA webpage's on WC main website to <a href="mailto:s.kane@wc.school.nz">s.kane@wc.school.nz</a></p> <p>2.2 School wide deputy headmasters term emails <a href="mailto:d.harvey@wc.school.nz">d.harvey@wc.school.nz</a> AND <a href="mailto:d.thorp@wc.school.nz">d.thorp@wc.school.nz</a></p> <p>2.4 The Collegian per 1/4 March, June, Sept, Dec supply by 3rd week prior to month of publication to <a href="mailto:s.kane@wc.school.nz">s.kane@wc.school.nz</a></p>
<b>Correspondence Inward</b>	<p>Via WCPC email account <a href="mailto:wellingtoncparents@gmail.com">wellingtoncparents@gmail.com</a> Jo monitoring messages.</p> <ol style="list-style-type: none"> <li>Received response to Treasurer position from Vinod Kumar</li> <li>Stephanie Kane asking if any content for upcoming Collegian</li> </ol>
<b>Correspondence Outward</b>	Advert for Treasurer requested to be published in upcoming March 2018 Collegian. This position now filled by Vinod Kumar but too late to cancel this advert.
<b>Staff Liaison Update</b>	<p>Rob Anderson gave a comprehensive update in the AGM. Some of the main points being:</p> <ul style="list-style-type: none"> <li>School roll high at 1790, space &amp; amenities nearing maximum capacity</li> <li>Fully staffed and looking forward to new Head Master, Gregor Fountain</li> <li>School happy once again with academic result attained in 2017</li> <li>Hall update likely to ready for use in early Term 3, or late Term 2</li> <li>150th Celebrations weekend exceeded expectations</li> </ul>
<b>Treasury Report</b>	Kathy Dent presented at AGM, see those minutes for full report. All in order and set of end of year financials to be submitted to the Charities

	<p>Commission.</p> <p><u>Vinod Kumar</u> appointed as new treasurer.</p> <p>Changing banks to Kiwibank has now been finalised, this is after 5 years with BNZ. Kiwibank has higher interest earning and better process for adding signatures. Currently Jo and Georgina are signatories, have EftPos cards and are registered for internet banking. Need to add Vickie and Vinod for same. Kathy to send this request to Kiwibank and they will forward form to both to sign and go into Kiwibank to order/collect EftPos cards.</p>			
<b>Presidents Report</b>	<p>Newly appointed President, Georgina Miller, reported that was great to be involved in the 150th Celebrations with Gut Buster event and noted that the distinctive "Green" participants T-shirts were such a hit.</p> <p>Raised the need to think about possible Forum idea's, Jo suggested Study : Learning for good study habits. Any other suggestions would be welcome.</p>			
<b>Future Events</b>	<b>Term 2/3</b>	Possible forum ideas		
	<b>22 Aug</b>	Staff Appreciation Luncheon		
	<b>26 Oct</b>	Student Leaders' Lunch		
	<b>5 Nov</b>	Senior Prize Giving Evening		
	<b>29 Nov</b>	Year 9 Information Evening		
<b>Action Points</b>	<p>Diane Szabo raised idea for a second automatic external defibrillator (AED) for the school. Currently one located internally in the school buildings but thought it would be beneficial to have another available externally, possibly close to the sports fields maybe. This idea was well received by all. An external AED would be available to the wider community as well who also use the school grounds and facilities. Jo said she had undertaken exactly this for another school via Grant funding for an AED in a wall mounted lock box with the access code held with emergency services 111. She applied successfully to Pub Charities for approximately \$4500 to purchase a St John AED model, a stainless steel lockbox from Taylormade Components and all weather signage from Speedy sings. To discuss at next meeting if WCPA is willing to forward this project.</p> <p>Diane Szabo raised idea of summer uniform or at least a light weight cotton short sleeved shirt. Some committee members were in favour of this and further discussions are needed if wish to present a proposal to BoT and Uniform shop.</p> <p>Contact last year committee members who did not attend AGM to ask if returning this year.</p>			
<b>Future Meeting dates</b>	7 May	11 June	10 Sep	15 Oct
<b>Meeting Closed</b>	8.50pm			
<b>Next Meeting</b>	9 April 2018 @ 7pm			