





## CONTRACT WITH WELLINGTON COLLEGE

### Contract to be signed by the parent of the student

- I declare the above information is correct and my son shall be subject to all rules, regulations and expectations of the College as stated in the prospectus and enrolment information booklet.
- I accept the right of Wellington College to adjust my son's course of study if this is deemed to be in his best interests based on assessment of the student's level of English and other subjects.
- I agree to inform the College of any sickness, behavioural problems, disability or special education needs before enrolment.
- I understand that my son must meet satisfactory attendance (at least 90% attendance) and academic progress requirements
- I have read and understand the Wellington College Refunds Policy for Full Fee Paying Students.
- I understand that my son may not own or drive a motor vehicle while he is enrolled at the College.
- I agree that my son must be placed under the direct care of the Wellington College homestay programme or a caregiver/homestay approved by both the parents and the College. No international students are permitted to live in flatting situations, regardless of age.
- I understand that the College requires International Students take out Health and Property Insurance (which includes fees protection) while in New Zealand
- I understand that inappropriate behaviour in the homestay or the community or a breach of the homestay guidelines may be grounds for termination of enrolment

Name of Parent Signing this Form \_\_\_\_\_

Relation to Student: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Postal Address: \_\_\_\_\_  
\_\_\_\_\_

-

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email: \_\_\_\_\_

Who should the School contact in case of emergency \_\_\_\_\_

Contact details if different from above: (include phone, fax and email)

\_\_\_\_\_

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### Application Check List

- Application Form complete
- Copy of recent school report
- Reference from my school
- Statement written by student

Please check the items you want to be invoiced for

- Course fees (\$14000 per year, 2010)
- Welfare Management(\$600)
- Homestay (\$220 per week)
- Uniform (\$500, balance if unused is refunded)
- Health and Travel Insurance (\$470 per year)



# HOMESTAY APPLICATION FORM

**A. NAME of STUDENT:**

Family Name: \_\_\_\_\_ Given Name \_\_\_\_\_

**B.** I understand that the College will arrange for a comfortable single room with a family who will provide all meals and arrange for laundry to be done. All Homestays are checked and approved by the College and vetted by the New Zealand Police. (Note: homestays are visited at least twice a year by the homestay manager)

**C. Cost:**                      per week    NZ\$220 in 2010  
   Welfare Management Fee (per year)    NZ\$600

I understand that this amount must be paid IN FULL in advance.  
The Homestay money is held in a trust account.

If your son leaves the school for any reason during the year the College will refund the unused portion of the money deposited for Homestay less any unpaid expenses incurred by the student in the homestay and provided that two weeks notice is given.

**D.** The homestay arrangement covers the academic year (late January, or when the student arrives during the year, until late November or early December, depending on the student's programme) and includes school holidays (two weeks each in April, July and September).

Any student requiring accommodation over the long summer vacation (December/January) may need to make a new arrangement, satisfactory to their parents and the College.

Students returning home during the summer break but retaining their homestay for the following year are required to pay a \$50 per week holding fee.

The weekly rate can be reduced by 50% if the student gives adequate notice (2 weeks) that he will be away for 7 days or more during school holiday period.

**Please answer the following questions:**

- FOOD 1. Are you a vegetarian?                      YES / NO  
2. Is there any food you cannot eat?  
3. Do you require any special foods?

\_\_\_\_\_

RELIGION      What is your religion and do you have special needs associated with your religion?

\_\_\_\_\_

HEALTH              Do you have any special needs associated with your health (eg allergies)?

\_\_\_\_\_

PERSONAL              What are your hobbies and interests?

\_\_\_\_\_

I understand the costs and conditions outlined on this form.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
[Parent or Guardian]

*For Office Use Only:*

Copy to Parent/Guardian

Copy to Homestay Manager

Date: \_\_\_\_\_