

# ENROLMENT INFORMATION 2011



Wellington  
College Founded  
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# BOARD OF TRUSTEES and SENIOR STAFF

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Staff Representative:

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Student Representative:

Mr D Gush (2009-2010)

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Mr R Moses, *ONZM, MA(Hons), LTCL, FNZIM*

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Mr G Fountain, *BA*

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## Heads of Department

Accounting:

Mrs Z Sinclair, *BCom*

Art, Art History and Photography:

Mr T Costeloe, *BEd(Hons) [Loughborough]*

Careers, Transition and Tourism:

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Chemistry:

Miss E Tanner, *BSc(Hons)*

Commerce:

Mr H Bell, *BCom, BEd, PGDipSM*

Computing:

Mr V Paulson, *BSc [Concordia]*

English and Drama:

Mr R Everett, *BEd*

ESOL:

Mrs D Smithson, *MA(App/Hons), DipTESOL*

Geography and Social Studies:

Mr C Blacklock, *MA [UEA Norwich]*

Graphics and Technology:

Mr K White, *AdvTradeCert*

History:

Mr A Savage, *BA*

Languages and Classical Studies:

Mr K Tattersall, *MA(Hons), CAEFE [Grenoble]*

Māori:

Mr M Bradley, *BA*

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Physical Education:

Mr C Wells, *BEd*

Physics:

Dr H Abu-Shanab, *PhD, PGCE [Leeds]*

Science and Biology:

Mr S Hann, *BSc(Hons), BA*



## KEY STAFF

### Student Guidance

Learning Needs:	Ms G Thomas, BA
Guidance Counselor:	Dr S Slater, PhD, MNZAC
Chaplain:	Mrs L Pa'u
Careers' Adviser:	Mr E Rosenthal JP, BSc
Gateway Coordinator:	Mrs D Hall

### Deans (2010)

Dean of Year 9:	Miss A Tuitua, BA
Dean of Year 10:	Mr P Smith, BSocSc, DipTourMgt
Dean of Year 11:	Mr R Corliss, BSc(Hons)
Dean of Year 12:	Mr S Lyster, BSc
Dean of Year 13:	Ms A Shaw, BSc
International Dean:	Mrs D Smithson, MA(Appl), (Hons), DipTESOL

### International Students

International Student Director:	Mr M Pallin, BSc
International Secretary & Homestay Manager:	Mrs S Mackay

### Co-curricular Activities

Arts Director:	Ms K Hazledine
Sports Director:	Mr D Keat

### Administration

Administration Manager:	Mrs H Benfield
Bursar:	Ms C Tait
Enrolment Officer:	Mrs L Woods
Library Manager:	Ms E Vincent
Attendance Officer:	Mrs P Basile
Development Director:	Mr G Steven
Events & Communications Manager:	Ms S Kane



# THE WELLINGTON COLLEGE CURRICULUM

## WC LEARNER PROFILE

*Within a context of traditional values and cultural awareness, Wellington College learners (students and staff) are...*

Intellectually curious,  
creative and critical thinkers

Motivated, self-managing  
lifelong learners

Community focused and  
prepared to lead

Confident and effective  
communicators

Adaptable and responsive  
to new ideas and experiences



### LEARNER PROFILE

The Wellington College Curriculum is based around our Learner Profile. This was generated after consultation with students, staff, whanau and parents. It places a Wellington College emphasis on the 'Key Competencies' outlined in the New Zealand Curriculum. The aim of the Wellington College curriculum is to develop learners who gain excellent results in national qualifications and examinations and who develop and display the attributes stated in this profile during their time at Wellington College and in the rest of their lives.



# ACADEMIC PROGRAMMES

## YEAR 9

Wellington College's Year 9 students are required to study a programme which covers each of the eight learning areas outlined in the New Zealand Curriculum.

English	The Arts (Music and Art)
Health and Physical Education	Learning Languages
Mathematics	Science
Social Sciences	Technology

Within this framework students are able to make TWO option choices:

### 1. History or Latin

At Wellington College, all Year 9 students are required to study either Latin or History.

- **History:** This course encourages students to think critically about the past. It covers a range of topics with each one being underpinned by a 'rich question' designed to help students to engage meaningfully with the content. Students investigate topics such as Wellington College and the First World War, Roman "Civilisation", and the Race to the South Pole. A literacy support class is sometimes offered in History for those students invited into the Integrated Studies programme
- **Latin:** This course covers two distinct, but related areas - the linguistic and the cultural. Through the study of the language students are exposed to a clearly and precisely developed system of grammar. This extends their understanding of the structure of English, in addition to providing a sound basis for the study of other foreign languages. English vocabulary is also enriched. Through the study of Roman civilisation students acquire a deeper knowledge of the roots of Western Culture and a greater appreciation of the debt of our modern society to its classical past.

### 2. One Modern Language Other Than English

All students must study one language in Years 9 and 10. Students must choose one of Te Reo Māori, Chinese, French, Japanese, German or Spanish. ESOL (English for Speakers of Other Languages) is offered to students from a non-English speaking background who need extra support with English. The Integrated Studies course is for students who have English as their first language but have displayed gaps in their literacy skills at primary school and/or through assessment at Wellington College. This course uses material from other subjects offered in Year 9 to help improve literacy. Entry to the Integrated Studies course is at the invitation of the Dean of Year 9. In most cases students studying Integrated Studies do so in the place of the language option.



# ACADEMIC PROGRAMMES

## Class Placement

Standardised assessment data is used to place each Year 9 student in classes in which the teaching and learning is appropriate to his current level of academic achievement. The subject selection made by a student has no bearing on his class placement.

## Homework

There is a clear expectation that homework will be set and checked by teachers in all curriculum areas, and completed by the students.

## YEAR 10

As with Year 9, Wellington College's Year 10 students are required to study a programme which covers each of the eight learning areas outlined in the New Zealand Curriculum.

English	The Arts
Health and Physical Education	Learning Languages
Mathematics	Science
Social Sciences	Technology

Within this framework students are required to make THREE option choices.

## 2. Optional Subjects - Select Three

Group One (Learning Languages) *	Group Two (The Arts) *	Group Three (Social Sciences)
Chinese	Visual Art	Commerce
French	Drama	Geography
German	Music	History
Japanese		
Latin		
Spanish		
Te Reo Māori		
ESOL		

\*At least one option must be selected from Group One and one from Group Two. (Students are not required to select an option from Group Three).

## Years 11, 12 and 13

In Year 11, all students study six subjects (English, Mathematics and Science and three other



## ACADEMIC PROGRAMMES

subjects) and most students work towards gaining their National Certificate of Educational Achievement (NCEA) Level One.

In Year 12, all students study six subjects (English, Mathematics and four other subjects) and most work towards gaining their National Certificate of Educational Achievement (NCEA) Level Two.

In Year 13, students study either five or six subjects and most work towards gaining the National Certificate of Educational Achievement (NCEA) Level Three. Many Wellington College students study courses from different curriculum levels in the same year.

### **New Zealand Scholarship**

Each year a remarkably large number of Wellington College students in both Year 12 and Year 13 gain Scholarship and Outstanding Scholarship awards in the New Zealand Scholarship Examinations. Wellington College students constantly feature in the New Zealand Qualifications Authority's Prestigious Awards for students who come first in their subject in New Zealand or gained Outstanding Scholarships in a range of subjects. In recent years, several of these students have also won scholarships to attend prestigious universities in the United Kingdom and the United States.



# PRIZES

<b>JUNIOR PRIZES • YEAR 9 and Year 10</b>	
Certificates for Excellence, Achievement and Effort in each subject	
<b>The Hing Prize</b>	<i>First place in Year 9 and 10</i>
<b>Foster Brook Crouch Prize</b>	<i>Junior Literature</i>
<b>Levin Prize</b>	<i>Year 10 Languages</i>
<b>Richardson Prize</b>	<i>Year 10 Social Studies</i>
<b>HB Withers Prize</b>	<i>Year 10 Science</i>
<b>Ellen Bradley Prize</b>	<i>Year 9 History</i>
<b>Frank Crist Trophy for Outstanding Student</b>	<i>Year 9</i>
<b>YEAR 11</b>	
Certificates for Excellence, Achievement and Effort in each subject	
<b>The Robert Bradley Prize</b>	<i>First in Year 11</i>
<b>Cocks Memorial Prize</b>	<i>Junior Literature</i>
<b>C &amp; T Beetham Prize and Ramage Prize</b>	<i>Year 11 Art</i>
<b>Richardson Prize</b>	<i>Year 11 Economics</i>
<b>Edward Espy Martin Prize</b>	<i>Year 11 Science</i>
<b>EN Clayton Prize</b>	<i>Year 11 Languages</i>
<b>SENIOR PRIZES • YEAR 12</b>	
Prizes for Excellence in each subject. Several of these are named endowed prizes.	
<b>Edward Espy Martin Prize</b>	<i>Year 12 English</i>
<b>Ahearn Prize</b>	<i>Creative Design</i>
<b>LF Bedford Memorial Prize</b>	<i>Graphics and Design</i>
<b>SENIOR PRIZES • YEAR 13</b>	
<b>Liverton Prize</b>	<i>Year 13 History</i>
<b>Norman Nicholls Prize</b>	<i>Year 13 Maths with Statistics</i>
<b>Chrstchurch Old Boys' Prize</b>	<i>Year 13 Maths with Calculus</i>
<b>Hales Prize</b>	<i>Year 12 and 13 Art</i>
<b>Christine Smith Memorial Quaich</b>	<i>Senior Latin</i>
<b>Te Ahi Mo Te Au</b>	<i>Outstanding Senior Māori Student</i>



## PRIZES

<b>SENIOR SPECIAL PRIZES</b>	
<b>Bertram Mitford Prize</b>	<i>Year 13 Science</i>
<b>Liverton Prize</b>	<i>Senior Science</i>
<b>Barnicoat Prize</b>	<i>Senior English Literature</i>
<b>McAloon Prize</b>	<i>Senior English Literature</i>
<b>Seddon Memorial Cup</b>	<i>Senior Speech Contest</i>
<b>John Beasley Memorial Prize</b>	<i>for Cultural Activities</i>
<b>C &amp; T Beetham Prize</b>	<i>Instrumental Music</i>
<b>C &amp; T Beetham Prize</b>	<i>Music; Piano</i>
<b>Tim McLernon Award</b>	<i>for Community Service</i>
<b>Sefton Adams Essay Prize</b>	<i>Years 12 and 13</i>
<b>Arthur W Griffin Prize for Modern Languages</b>	<i>Years 12 and 13</i>
<b>The Josh Bailey Prize</b>	<i>Year 13 Computer Studies</i>
<b>Arthur W Griffin Prize</b>	<i>for Excellence in Modern Languages</i>
<b>Wakelin Prize</b>	<i>for Creative Writing</i>
<p><b>Parents' Association Endeavour Awards for Years 9 to 13</b>  <b>McLernon Award for Community Service</b>  <b>Eddie Charles Memorial Trophy for Exemplary Leadership</b>  <b>Lendrum Cup for Prefect Endeavour and Citizenship</b>  <b>The JP Firth Bowl of Honour for the Head Prefect</b>  <b>O &amp; V Gallie Scholarship</b>  <b>JP Firth Scholarship</b>  <b>Turnbull Prizes (3)</b>  <b>Moore Scholarships (2)</b>  <b>Rhodes Scholarship</b>  <b>Auckland Old Boys' Prize for Proxime Accessit to the Dux</b>  <b>Dux: The JP Cuddie Memorial Medal and Mackay Scholarship</b></p>	
<p><b>Turnbull University NZ Scholarships:</b> Up to seven awarded for one year, granted on the basis of NCEA Level 3 and NZ Scholarship results and adjudged worthy of the award by the Headmaster. Tenable at any NZ University.</p>	



# ORGANISATION

## WELLINGTON COLLEGE

Telephone: 802 2520 from 8.00am to 4.30pm • Facsimile: 802 2542

Messages may be left on the answer-phone after office hours.

Website: [www.wellington-college.school.nz](http://www.wellington-college.school.nz)

Email: [admin@wellington-college.school.nz](mailto:admin@wellington-college.school.nz)

- **ASSOCIATE PRINCIPAL, DEPUTY PRINCIPALS and ASSISTANT PRINCIPALS**

Responsible to the Headmaster for the day-to-day running of the College and the overall management of curriculum, guidance and discipline. The Deans liaise with the Associate Principal, Deputy Principals and Assistant Principals regarding matters affecting their year groups.

They are responsible for academic programmes, curriculum review, teacher professional learning, assessment and reporting, buildings and equipment, academic guidance and discipline, teaching and class timetables, relieving teacher appointments during the year, maintenance of overall academic standards, management of activities and College presentation, co-curricular programmes, student leadership, parent and Old Boy liaison, and organising special occasions.

- **DEANS**

Responsible for each year level in the College, reporting to the Headmaster. Matters affecting an individual student should first be referred to the Dean of the appropriate year group.

- **FORM TEACHER**

Oversees a form class of approximately 30 students. The Form Teacher liaises with the Dean regarding matters affecting students in the form class. Parents may be contacted directly by the Form Teacher regarding a student's attitude, progress or attendance.

- **GUIDANCE COUNSELLOR**

The Guidance Counsellor is impartial and responsible directly to the Headmaster. Not being directly linked to the administrative or discipline network of the College, the Guidance Counsellor's position allows him to assist students with their problems while retaining a certain objective independence. Most students will visit the Guidance Counsellor on a self-referral basis. Parents may also seek the advice of the Guidance Counsellor by him for an appointment.

- **LEARNING SUPPORT**

The Learning Support Department at Wellington College assists the learning of students in three particular areas: students who require support in literacy, students with special difficulties, and dyslexia.

- **CAREERS ADVISER**

Both students and parents may seek advice from the Careers Adviser in matters relating to vocational opportunities. Parents should telephone for appointments while students can go directly to the Careers Adviser's office.



# COLLEGE COMMUNITY

There are four key parent support groups which make an invaluable contribution to the life of Wellington College. Dates for their various meetings and special events are advertised in the school calendar and on the College website under 'Our Community'.

**College Mothers** hold monthly forums which provide a platform for finding out what is happening at the College, and an opportunity to network with other parents and caregivers. At each forum a guest speaker from the College or wider community talks about his or her area of interest. The Headmaster attends most forums to discuss topical issues and he welcomes feedback. College Mothers host a number of functions throughout the year, and a major part of their business is to operate the Uniform Shop (see below).

The **Parents' Association** meets monthly on a Tuesday evening. All parents, caregivers and guardians of College students are automatically members of the Parents' Association. The Parents' Association also hosts special events and seminars for parents, and administers the Information and Communication Technology (ICT) and Equipment component of the fees and donations.

Parents in the **Pasifika Support Group** focus on providing support for the College's Pasifika students.

The **Whanau Support Group** parents aim to support the College's Māori students through key initiatives.

As well as these parent groups, the College has a very strong **Old Boys' Association** which provides support to the College. There are branches throughout New Zealand and overseas with over 10,000 active members. President: Mr Robert Slade. Executive Officer: Ms Stephanie Kane, telephone 802 2537 at the College.

## THE WELLINGTON COLLEGE UNIFORM SHOP

All uniform items are available from the Uniform Shop which is operated by College Mothers. The Shop operates each Monday and Wednesday from 11.00am to 1.30pm and on other dates advertised from time to time. For an appointment, please telephone the Uniform Shop on 801 5069, or email [uniforms@paradise.net.nz](mailto:uniforms@paradise.net.nz).

In addition, the Uniform Room operates a second-hand uniform service, selling uniforms on behalf of parents.

Any profits from the Uniform Shop are allocated to projects around the College with the aim of enhancing school life and the school environment.



# WELLINGTON COLLEGE UNIFORM

Historically the Wellington College uniform has been a distinctive feature of the College, readily identifiable throughout the city. Therefore, students are expected to take a pride in the presentation of the uniform in keeping with the highest traditions of the College, and as a reflection of the standards of excellence stated in the Charter.

The school uniform should always be worn:

- At College and travelling between home and school.
- As players at inter-school matches. (Senior teams will wear Dress Uniform to and from Saturday fixtures).
- College uniform is to be worn at College functions away from the school.
- College uniform is not dictated by fashion, thereby avoiding unnecessary peer pressure. Students are expected to avoid any extremes in personal presentation or adornment that might be incompatible with the College uniform.
- Students are expected to be clean-shaven. Any exceptions on religious or health grounds should be discussed with the Headmaster.

***If in doubt, consult the Headmaster.***

Note: If any part of the uniform cannot be worn correctly, a note explaining the matter should be given to Mr Ashby (Associate Principal) on the day concerned. Students will be checked regularly for correct and full uniform.

There are three types of College dress described in detail below. They are to be worn complete, in accordance with the directions set down below. All uniform items must be clearly named.

## WELLINGTON COLLEGE SCHOOL UNIFORM

- Silver grey shirt (no T-shirts or singlets are to be showing beneath the grey shirt). If a jersey is not worn, sleeves are to be rolled up or neatly buttoned at the cuff. Top button only may be undone. The shirt is to be long enough to be kept tucked in at all times.
- Plain leather or plastic belt (black only). Fancy buckles not permitted.
- Clerical grey shorts, Wellington College regulation pattern.
- Plain black socks and garters to hold extended to full length on leg.
- Black, black-laced leather shoes or leather slip-ons, polished to a shine. No suede or sports shoes.
- For Years 9 to 11 the Wellington College jersey is plain grey with College colours. The black Wellington College Senior jersey may only be worn by Year 12 and Year 13 students.
- During Terms 1 and 4, plain brown sandals with back strap may be worn in place of black shoes and socks.

## UNIFORM FOR PHYSICAL EDUCATION

- Black Wellington College sleeved and collared shirt to protect from sunburn (with 'Wellington College' on the left breast); black athletic shorts; white gym socks with coloured hoops, and a pair of athletic shoes - all of which must be clearly named.

All uniform items are available from the Uniform Shop.



# WELLINGTON COLLEGE UNIFORM

## WELLINGTON COLLEGE SENIOR UNIFORM

- Black Wellington College jersey or College Blazer.
- White shirt, buttoned at the neck, with College tie. Sleeves buttoned at the cuff.
- Wellington College clerical grey business trousers, neatly pressed.
- Plain black ankle socks.
- Black leather shoes, polished to a shine.

## WELLINGTON COLLEGE DRESS UNIFORM (Number Ones)

- As for senior uniform.

## NOT PERMITTED TO BE WORN

***Extremes of personal presentation or adornment that might be incompatible with the uniform are not permitted.***

- Jewellery, necklaces, rings, sunglasses, bracelets, earplugs for any electronic devices etc. are not permitted to be worn with the uniform.
- Students who wear an earring must replace it while in uniform with a small non-decorative stud in the earlobe. The wearing of jewellery, studs or keepers in other parts of the body, which may have been pierced, is not permitted. Multiple studs are not permitted.
- Jandals, sneakers, buckled, or suede shoes are not permitted.
- T-shirts (if worn under the uniform shirt) are not to be showing.

## ACCESSORIES

- Only a plain black anorak or oilskin outer coat may be worn. No other jacket is approved.
- The Wellington College tracksuit is for sports use only. No part of it may be worn as part of uniform. The tracksuit may be worn home but not in combination with College uniform.
- Only a regulation Wellington College scarf may be worn.
- The only hat that may be worn is the regulation style hat (for sun protection), which features the College monogram.



# STUDENT CONDUCT: THE COLLEGE REQUIREMENTS

**Courtesy, dignity, restraint and common sense are expected at all times.** The Board of Trustees and staff have a zero tolerance policy towards physical or verbal abuse including racial, sexual, religious harassment or technology-based bullying. Students or their parents with concerns in regard to any of these matters should discuss this with the Guidance Counsellor, Headmaster or any staff member.

## General Courtesy

The College expects students to address adults by their title and surname, or as Sir or Ma'am. The usual courtesies such as 'please' and 'thank you' are, of course, expected. Discourteous or bad language will not be tolerated.

## Courtesies In Buildings

- Do not run or hurry in the buildings, and keep to the left of corridors and stairways.
- Those coming out of doorways have right-of-way.
- At interval and lunchtime the classrooms and corridors should be clear.
- Loitering is not encouraged in the main foyer. The nearby College Reception is a work-place to be respected with reasonable quietness.
- In general, students may not use the lifts. If a student has a disability he may request a lift pass from the Associate Principal.

## Property

- All property, including clothing, must be clearly and permanently marked with the owner's name and initials.
- Lost property must be reported at once to the Lost Property Room in the Student Services Centre, and all clothing and property found should be taken there for safe keeping, where it may be claimed at interval or during lunch hour.
- The school accepts no responsibility for loss or damage of electronic devices brought to the school against the school's advice.

## Litter

- It is expected that all rubbish will be placed in rubbish bins.

## Transport

- Behaviour on public transport must be of a high standard. All students are expected to surrender their seats to an adult. The College attaches great importance to conduct in public.

## Cars and Motorcycles

- Students bringing motorcycles and cars to College must complete each year a registration form available from the Associate Principal.
- Parking cars in the school grounds is a privilege for Year 13 students only. Parking is available in designated areas only.
- Parking motorcycles is for licensed motorcycle users, in designated areas only.
- The speed limit inside the College grounds is 15 kph.



## STUDENT CONDUCT: THE COLLEGE REQUIREMENTS

- Cars and cycles may not be taken out of the grounds during College hours without a pass from the Associate Principal.
- Passengers may not be carried in motor vehicles without the express permission of the Associate Principal.
- The College accepts no responsibility for damage caused to vehicles parked in the College grounds.
- Students who do not comply with these requirements will have their car-parking privilege revoked.

### Cycles

- Council by-laws relating to cyclists are automatically College regulations.
- Cycles must not be ridden in the College grounds. When leaving the grounds, students must walk their cycles to the bottom of the drive.
- Cyclists are required to wear helmets.
- During the day, cycles should be left in the designated area.

### Attendance

Any absence from College must be explained by a note from a parent or guardian immediately the student returns. Such notes should be handed to Reception at the beginning of the day. For any absences please phone the College or email [absences@wellington-college.school.nz](mailto:absences@wellington-college.school.nz).

### Appointments

Appointments (dental, medical, etc.) should be made out of College time. Where this is not possible, students should submit appointment cards to Reception at 8.45am on the day of the appointment. In the absence of an appointment card, a letter from parent or guardian must be provided.

### Lunch Leave

Students who wish to leave the grounds at lunch-time must request a pass from the Associate Principal at 8.45am or 11.30am that day. Lunch leave is given only for serious reasons, and requests for such leave should be accompanied by a note from parent or guardian. Year 13 students may leave the grounds at intervals and lunchtimes.

### Illness

If a student falls ill or is injured during the day, he should report to First Aid in the Student Services Centre where he will be attended to. No student who is ill or injured is to leave College without checking out at First Aid and/or notifying Reception.

### Sports Trips, Field Trips

It is the student's responsibility to catch up with work missed.

### Requests For Leave

Requests for leave for out-of-College activities should be made in writing by the parent or guardian and given to the Associate Principal. The College accepts no responsibility to supply work for students who take private leave.



# STUDENT CONDUCT: THE COLLEGE REQUIREMENTS

## Detentions

While classes normally finish at 3.15pm, teachers may detain students for disciplinary purposes until 3.45pm on the day that the offence occurs. 24 hours' notice will be given for detentions lasting more than 30 minutes. Litter Detentions require the student to report at 1.00pm in the hallway outside the Headmaster's Office.

**Dean's Referral:** If a student is given a Dean's Referral, he must report to the Dean at 3.15pm that day.

**School Detention:** A student given a College or Headmaster's Detention must report to Room SR1 on Friday afternoon of the week in which the detention is given. School Detention lasts from 3.15pm - 4.30pm.

**Homework Detention:** This is given by teachers for unsatisfactory class work or non-completion of homework. The detention is administered by the relevant subject department.

## Not Permitted Under Any Circumstances

- The possession or use of alcohol or illegal drugs during the school day, or while in uniform, or while on any College activity is regarded as a most serious offence which may lead to suspension.
- Tobacco, matches or lighters. (Note: It is also forbidden to congregate with those who are using tobacco, alcohol, or illegal drugs during the school day or while in uniform, or on any College activity.)
- Weapons or any cutting instrument not associated with College work.
- Water pistols, water bombs, fireworks, stone throwing, catapults, darts or similar devices.
- Throwing balls or other missiles inside College buildings.
- White-out correction fluids.
- Chewing gum.
- In the interest of health, 'spitting' is unacceptable. The sharing of drink containers and food is also considered dangerous to students' health.
- The wearing of, or listening to, electronic devices in the buildings at any time.
- The wearing of caps or beanies with the Wellington College uniform at any time.

## Out of Bounds

***The following areas are out of bounds during College days:***

- The roof of any building (without express permission).
- The Basin Reserve.
- Wellington East Girls' College and St Mark's grounds.
- Government House grounds.
- All hillside areas above the classroom blocks, playing fields, and near the Observatory.
- The area behind the Library, Maths, Technical, Language and Science blocks.
- Areas around the Groundsman's House.
- Any bar or other licensed premises at any time during the school day or on a school-related activity or while in College uniform.



# WELLINGTON COLLEGE ENROLMENT SCHEME

## HOME ZONE

**All students whose usual and permanent place of residence is within the College zone shall be entitled to enrol at the school.** The following is a description of the zone. For further information and maps of the zone boundaries, please see the College website, [www.wellington-college.school.nz/Enrolment](http://www.wellington-college.school.nz/Enrolment).

In the north, the boundary of the area shall be a line extending from the south side of the junction of Kaiwharawhara Road and Hutt Road, proceeding up the Valley to the intersection of Churchill Drive and Chartwell Drive, excluding the Ngaio Gorge Road and Trelissick Crescent. From the intersection and excluding Chartwell Drive and all streets west in Chartwell and north in Crofton Downs, proceed south-west along Churchill Drive (both sides of Churchill Drive are in zone south of number 117) and Wilton Road to the north of Shropshire Avenue (which is in zone) to a line extending direct to Makara Beach Esplanade. All Makara Beach community is in zone.

In the south, the boundary of the area shall be from the junction of Evans Bay Parade and Maida Vale Road (all of Maida Vale Road and Evans Bay Parade north of the intersection are in zone); thence via the pedestrian walk-way and cutting across Grafton Road (number 61 Grafton Road and north are included in zone) near the junction with Palliser Road; then following Palliser Road (excluding Thane Road and Robison Lane) to the Town Belt boundary (houses on both sides of Palliser Road are included in the zone). From here the boundary follows the Town Belt south west to Alexandra Road and along Alexandra Road to a point opposite Mein Street (and including all houses on the west side of Alexandra Road), continuing west along Mein Street (and including houses on both sides) to the intersection of Mein Street, Riddiford Street and Hall Street.

The boundary continues west along Hall Street (including houses on both sides) and across Hutchison Road (excluding all of Fitmimore Tce. Pearce St, Dransfield St and Moffitt St) to Connaught Terrace; along Connaught Terrace (both sides included in the zone) to the intersection with Washington Ave (and including nos 150/151 and north in Washington Aye), then north west to the intersection of Taft Street and McKinley Cres (the zone includes both sides of Taft Street); then west to Ohiro Road and excluding Mornington Road, Lincoln Street and Kopiko Way. The boundary then turns in a south westerly direction to the western end of Owhiro Bay Road so that all streets south of nos 263/252 Ohiro Road are outside the zone (eg. Happy Valley Road, Landfill Road, Bata Place, and Owhiro Bay Parade).

***Proof of residence within the home zone will be required.***

Students who live outside the College zone can apply for entry by ballot.



# WELLINGTON COLLEGE ENROLMENT SCHEME

## Out of Zone Enrolments and the Ballot

Each year, the Board will determine the number of places which are likely to be available in the following year for the enrolment of students who live outside the home zone. The Board will publish this information by notice in the 'Dominion Post'. The notice will indicate how applications are to be made and will specify a date by which all applications must be received. This information will also be available on the College website.

Applications for enrolment will be processed in the following order of priority:

<b>First Priority</b>	Special Programmes. This priority category is not applicable at this school.
<b>Second Priority</b>	Applicants who are siblings of current students.
<b>Third Priority</b>	Applicants who are siblings of former students.
<b>Fourth Priority</b>	Applicants who are children of Board employees.
<b>Fifth Priority</b>	All other applicants.

If there are more applicants in the second, third, fourth, or fifth priority groups than there are places available, selection within the priority group will be by a ballot conducted in accordance with instructions issued by the Secretary for Education under Section 11G(1) of the Education Act 1989. Parents will be informed of the date of any ballot by notice in a daily or community newspaper, information on the College website, and in the College newsletter *The Collegian*.

Applicants seeking second or third priority status may be required to give proof of a sibling relationship.

## Warning: Dishonest Enrolment and Criminal Offences

From time to time, parents who live outside the College home zone submit enrolment applications that dishonestly claim residence in the zone. Some people think that there is no crime if what is involved is school enrolment, and others think that the conduct is no more than making a false declaration. In fact, dishonest applications could constitute offences under the Crimes Act that carry maximum sentences of many years' imprisonment. For example, using a forged document, such as a doctored tenancy agreement, is a crime for which the maximum term of imprisonment is 10 years.

Completing an enrolment application for Wellington College should be a rewarding task. For this reason, the Board very much regrets the need to issue a warning in these strong terms, but the actions of a small number of parents leave the Board little alternative.

## Results of the Ballot

Sometimes, out-of-zone applicants deceive Boards of Trustees that operate enrolment schemes and succeed in enrolling their children. Sometimes the parents have never lived in the home zone of the school; sometimes they take temporary accommodation in zone at enrolment time. Later, when living outside the zone, they tell their neighbours that their child was successful in a ballot.

To try to frustrate this activity, Section 1 1J(3)(b) of the Education Act requires boards to make ballot results available for inspection. Hitherto, Wellington College has fulfilled this duty by keeping a copy of the results at the school reception and on the website.



# WELLINGTON COLLEGE ENROLMENTS FOR 2011

For in zone **Year 9 students**, enrolment applications for 2011 may be made at any time during the year prior to the start of school (31 January, 2011), but should preferably be received by **Monday 2 August 2010** to allow planning for out of zone numbers. However, out of zone applications for Year 9 must be posted to the College or delivered to the College reception to be received no later than 5.00pm on that date.

For in zone **Years 10 to 13 students**, enrolment applications for 2011 may be made at any time during the year prior to the start of school (31 January, 2011), but should preferably be received by **Friday 29 October 2010** to allow planning for out of zone numbers. However, out of zone applications for Years 10 to 13 must be posted to the College or delivered to the College reception to be received no later than 5.00pm on that date.

All applications should be signed, and a copy of the birth certificate (and passport if the student was born outside New Zealand) should be attached. In zone applications must also provide two recent original documents showing residence in the zone.

The address for all enrolment applications is:

ENROLMENT APPLICATION  
Wellington College  
PO Box 16073  
Wellington 6242

An **Open Day** will be held at the College on **Saturday 24 July at 10.30am** for all prospective parents and students, when they will be introduced to some of the exciting opportunities that Wellington College has to offer. Following an introduction by the Headmaster, guided tours of the College will be provided. For those unable to attend at 10.30am, there will be an abbreviated tour at 1.30pm. Please note that individual interviews will not be held for prospective Year 9 students either before or after the Open Day. However, the exception is for those students who arrive from overseas or other parts of New Zealand, who may call the school Reception to make an appointment with the Deputy Principal.

## KEY DATES FOR ENROLMENTS FOR YEAR 9 2011

### Monday 2 August 2010

Applications for places in Year 9 for 2011 to be received by **Monday 2 August, 2010**. Out of zone applications received after this date will not be included in the ballot but can be placed on a waiting list by request.

### Friday 20 August 2010

If a ballot is required for out of zone Year 9 students, it will be held on this date.

### Wednesday 25 August 2010

Parents will be informed of the result of the ballot by this date, and will have 14 days to respond to an offer of a place.

### Thursday 25 November 2010

Induction Day for Year 9 students starting in 2011, which will commence at 9.00am in the College Hall.



# WELLINGTON COLLEGE ENROLMENTS FOR 2011

## KEY DATES FOR ENROLMENTS FOR YEARS 10 - 13 2011

### Friday, 29 October 2010

Out of zone applications for Years 10 to 13 must be received by this date.

### Friday, 5 November 2010

If a ballot is required for out of zone Years 10 to 13 students, it will be held on this date.

### Wednesday, 10 November 2010

Parents will be informed of the result of the ballot by this date, and will have 14 days to respond to an offer of a place. Parents of students successful in the Years 10 to 13 ballots will receive a letter advising them of an appointment time to meet the Headmaster or Deputy Principal after school finishes in December or late January.

### Thursday, 27 January 2011

Orientation for Years 10 to 13 students starting in 2011, from 10.00am to 12.00pm in the College Hall.

## START OF SCHOOL 2011

Years 9 and 10 students are asked to assemble in the College Hall at 10.00am on Monday, 31 January, 2011. Students should bring pen, paper and lunch. Years 11, 12 and 13 students should report to the College Hall at 8.50am, and they will be released by 10.00am.



# SCHEDULE of FEES and DONATIONS for 2011

Wellington College has set and achieved standards for the provision of education and facilities equal to the best offered by any New Zealand school. Our students' high level of achievement and participation in all spheres of education - academic, sporting and cultural activities - and the strong demand for entry to the College is ample evidence of its success.

Staff give a great deal of their personal time outside normal College hours to support and maintain this achievement. Much assistance and time is also freely provided by parents, and every effort is made to keep costs as low as possible. Nevertheless, achieving and maintaining these standards requires a level of funding that is regrettably well beyond that provided by the state. Financial support by parents is therefore vital if students are to participate in a truly broad and challenging education.

Fees and donations paid by parents cover the following areas for which there is either inadequate or no government funding:

## **Textbook Deposit**

Payable annually by all students, and may be refunded when the student leaves College if his account is in credit.

## **Student Diary**

All students pay.

## **Learning Materials Donation (tax deductible)**

The materials donation helps cover costs such as photocopying and teaching resources which have increased significantly over the past few years.

## **Co-Curricular Activities Donation (tax deductible)**

This covers equipment, facilities hire, co-curricular activities including sports, music, drama, public speaking, debating, cultural activities, work exploration, clubs, and various student competitions. The objective is to encourage wide participation in these activities by partially subsidising them, while retaining a user-pays content for specialised activities with higher per person costs. The donation is calculated on a sliding scale, reducing if more than one son attends the College.

## **'Wellingtonian' Subscription**

This is the College magazine which records the events of the year, and which is issued in May of the following year.

## **Major Projects (Buildings and Grounds) Donation (tax deductible)**

This covers major building projects and is administered by the Board of Trustees. By donating, parents are able to support the funding of amenities currently being used by their sons and to bring forward future developments. In recent years, such funds have gone towards the cost of the Girvan Library and the new Languages Block.



## SCHEDULE of FEES and DONATIONS for 2011

### Parents' Association ICT and Equipment Donation (tax deductible)

This donation covers equipment and special projects such as classroom audio-visual and computing equipment, specialist laboratory, technical and musical equipment and one major project in the College not funded by the Operations grant, and is administered by the Parents' Association.

These annual fees and donations are necessary to meet the costs of areas which are inadequately covered by state funding. There has been considerable publicity concerning the inadequate operational funding of schools and in reality, less than 50% of Wellington College's income (exclusive of teachers' salaries) comes from Government grants. Without the extra funds provided by parents, Wellington College as we know it would not exist. Generous financial support from parents over many decades has helped make Wellington College the leading state school it is today.

<b>Textbook Deposit Fee</b>		\$30.00
<b>Student Diary</b>		\$12.00
<b>Learning Materials Donation</b>		\$68.00
<b>Co-Curricular Donation</b>	<i>One student attending</i>	\$160.00
	<i>Two students attending</i>	\$240.00
	<i>Three students attending</i>	\$320.00
<b>Wellingtonian Yearbook</b>	<i>(cost per copy)</i>	\$30.00
<b>Major Projects Fund Donation</b>	<i>(one donation per family)</i>	\$125.00
<b>Parents' Association ICT &amp; Equipment Donation</b>	<i>(one donation per family)</i>	\$235.00
<b>Total of Fees and Donation</b>	<i>One student attending</i>	<b><u>\$660.00</u></b>
	<i>Two students attending</i>	<b><u>\$880.00</u></b>
	<i>Three students attending</i>	<b><u>\$1,100.00</u></b>

***All donations are tax deductible***





# Wellington College

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